



**MINUTES OF  
KIRKLAND PARISH COUNCIL MEETING**

**12th May 2025, 7:00pm  
held at Kirkland and Catterall Memorial Hall  
The Avenue, Churchtown.**

*Present;  
Kirkland Parish Council:*

*Mrs. K Davies Chairman  
Mrs. A Walmsley  
Mrs. J Thompson*

*PSCO Denise Creighton & PSCO Lauren Fisher*

*County Councillor James Tomlinson*

*Angela Nicholls: Clerk to the Parish Council*

**ANNUAL PARISH COUNCIL MEETING/ Followed by Parish Council  
Meeting**

**1573. Election of Chairman**

*Resolved: Under the Local Government Act 1972 (83(4)) the Chairman signed the Declaration of Office. Cllr. Mrs. Karen Davies was elected as Chairman of Kirkland Parish Council for one year*

**1574. Election of Vice Chairman**

*Resolved; Cllr. G. Williams was elected as Vice-Chairman of Kirkland Parish Council for one year. This was discussed prior to the meeting as he was unable to attend due to illness.*

**1575. Apologies for Absence**

To accept apologies for this meeting.

**1576. Declaration of Interests**

Councillors are asked to declare any interests on agenda matters and reminded that any change in interests must be notified to the clerk within 28 days.

**1577. Minutes of the Previous Meeting**

*Resolved: The minutes of the meeting 31<sup>st</sup> March 2025 being previously circulated, was agreed and signed by the Chairman.*

**1578. Public Participation**

PSCO's Denise Creighton and Lauren Fisher attended the meeting. They had no serious crime to report in Kirkland however it was noted neighbouring Catterall was experiencing anti-social behaviour.

The PSCO's are paying particular attention to irresponsible parking and speeding in Churchtown. They confirmed the data from the SpiDS would help target resources to stop speeding motorists.

The SplDs have been purchased. The Parish Council has had a consultation with Highways about the location of the SplDs and the report is now with the engineers. The neighbours near the SplD locations have been consulted and raised no objections. If everything progresses to plan it is hoped the SplDs will be operational by July 2025.

County Councillor Wyre Rural East Mr James David Tomlinson attended the meeting to introduce himself and explain his aims in the role. He intends to push the road issues in the area and residents' concerns about house building. He is also aware of the under provision for special educational needs children.

#### **1579. Dates of future Parish Council meetings**

Councillors were asked to note and accepted the dates for future meetings which will take place at Kirkland Memorial Hall at 7.00 pm unless a change is agreed by the Parish Council.

*14<sup>th</sup> July 2025, 8<sup>th</sup> September 2025, 10<sup>th</sup> November 2025, 5<sup>th</sup> January 2026*

#### **1580. Election Of Representatives**

Responsible Financial Officer – Parish Clerk

Cheque Signatures – Cllr. Davies

Internal Auditor – To be confirmed

Representative on the Memorial Hall Committee Cllr. Anne Walmsley

Representative on the School House Trust Cllr. Karen Davies

Representative on the Wyre Area Lancashire Association of Local Councils Cllr. G Williams

Representative on Churchtown in Bloom Cllr. Karen Davies, Cllr. Anne Walmsley and Cllr. Jane Thompson

Representative on Churchtown Flood Action Group – Clerk via email

Defibrillator – Resident Phil Cutler

**Followed by the Parish Council Meeting**

#### **1581. Declaration of Interests**

***Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to up-date changes in their interests within 28 days. Cllr. Davies, Walmsley and Thompson declared interest in Churchtown in Bloom.***

#### **1582. Parish Council donations**

The Parish Councillors discussed and agreed the following Grants for the financial year.

St Helens Church for grass cutting £ 150

Children's Festival £ 250

Kirkland Memorial Hall £1000

#### **1583. Planning**

***Application Number: 25/00291/FULMAJ***

***Proposal: The provision of 2 additional poultry buildings and associated infrastructure***

***Location: Cross House Farm 2 Garstang By Pass Road***

It was noted that this application was discussed in between meetings the Clerk had been asked to raise no objections.

#### **1584 Finance**

##### **Audit 2024 – 2025**

The Certificate of exemption for the AGAR 2024/25 Form 2 was reviewed and signed by the Chair and Clerk.

The Parish Council approved The Annual Governance Statement for 2025.

The Accounting Statements for 2024/2025 were approved by the Parish Councillor

Internal Audit was reviewed no concerns have been raised by the Internal Auditor.

**Bank reconciliation to 30<sup>th</sup> April 2025****Accounts, bank reconciliation, internal scrutiny reports to 30<sup>th</sup> April, 2025**

Hard copies delivered; Councillors are asked to scrutinise these documents.

Receipts since the last meeting:

Precept £ 17,900.00

Interest £ 21.46

Lottery £ 20.00

Councillors are asked to consider the following payments:

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

**Standing Orders and Direct Debits**

Easy Web Sites £30.36

01/04/2025	Rob Ward	Lengthsman March 2025	637.3
01/04/2025	A Nicholls	Expenses	£4.50
01/04/2025	Easy Web	Website	£30.36
07/04/2025	A Nicholls	New year stationery	£12.93
10/04/2025	J R vegetation	Lengthsman Final payment	£720.00
14/04/2025	K Davies	Community Printing	£36.46
24/04/2025	A Nicholls	Reimburse Copier paper/Part Community Use	£23.61
28/04/2025	Elan City	2 SplDS	£5,614.78
29/04/2025	K Davies	VE day celebrations flags etc	£13.65
30/04/2025	A Nicholls	A Nicholls April 2025	£239.89
30/04/2025	A Nicholls	A Nicholls April 2025 working from home	£26.00
01/05/2025	Easy Web	Website	£30.36

**1585. Verbal Reports for information****Report from the representative on Kirkland Memorial Hall**

No recent meeting

**Report from the representative on The School House Trust**

They have granted capital money to the school for a sensory room and specialist books

**Wyre Area Lancashire Association of Local Councils**

No recent meeting

**Churchtown in Bloom**

They are short of volunteers to help maintain the floral displays in the village to a high standard.

**Parish Lengthsman**

He is working to a high standard and extending his contract will be discussed at the next meeting

**1586. Agenda for next meeting****July meeting – Lengthsmans Contract, Councillor Training, progress with SplDS**

Meeting closed 8:05pm The next meeting will be held on Monday 14<sup>th</sup> July 2025 at 7pm